

District Fire Chief

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HOPE VALLEY-WYOMING

FIRE DISTRICT

996 MAIN STREET

P.O. BOX 25

HOPE VALLEY, RHODE ISLAND 02832

*"This institution is an equal opportunity provider, and employer."*

## Firefighter – Maintenance Position

**POSTED:** July 7, 2023

**DEADLINE:** July 17, 2023 – 3 pm

**JOB FUNCTION:** Firefighter – Maintenance Position

**JOB LOCATION:** 996 Main Street

Hope Valley, RI 02832

**QUALIFICATIONS:** Qualifications and job description are discussed in the Firefighter Maintenance Position document, dated July 1, 2023. Key points to address in the applicant's resume, cover letter, and application are also in this document.

**HOW TO APPLY:** Complete the Fire Fighter Maintenance position application available in the District Office and on the website and return it by July 17, 2023, by 3:00 pm.

Provide a resume.

Provide a cover letter in which you address in two hundred (200) words or less why you feel you are qualified to fill the firefighter/maintenance position.

**WHAT YOU NEED TO KNOW:** The application, resume, and cover letter will be reviewed by the Hope Valley – Wyoming Fire District, and three (3) to five (5) potential applicants will be chosen to continue in the selection process based on a scoring rubric. The final selection process will include a written examination and an oral interview. After completing the written exam and oral interview process, a hiring recommendation will be made to the Hope Valley – Wyoming Fire District's Board of Directors. The Board of Directors may require a final interview before the applicant is hired.